

ERASMUS+ TRAINEESHIP APPLICATION FORM - INSTRUCTIONS

deadline for applications: 31st May 2022

Before starting the Esse3 procedure, we recommend you to check the accuracy of all mandatory attachments (see point 8).

1. Enter your private area and log in with your credentials.
2. Select “Bandi di Mobilità” from the menu “Mobilità Internazionale”
3. Select the appropriate Notice by clicking on the highlighted icon from the column “azioni”.

If you are going to graduate by the A.Y. 2020/2021, your Notice is

“AVVISO APERTURA PROCEDURA ASSEGNAZIONE BORSE TRAINEESHIP ERASMUS+ A.A.2020-2021”

If you are going to enroll in the A.Y. 2021/2022, your Notice is

“AVVISO APERTURA PROCEDURA ASSEGNAZIONE BORSE TRAINEESHIP ERASMUS+ A.A.2021-2022”. Warning: you can choose this option only **after** your enrolment.

If you are a PHD student (2020/2021 or 2021/2022), your Notice is

“AVVISO APERTURA PROCEDURA ASSEGNAZIONE BORSE TRAINEESHIP ERASMUS+ DOTTORANDI”

4. Click on “iscrizione al bando”
5. Check if you meet the necessary requirements and click on the corresponding box.
6. Select the duration of your internship from the drop-down menu (under the heading “pref”)
7. Click on “Iscrivi” (left button below).

Università degli Studi di Trieste

Piazzale Europa, 1

I - 34127 Trieste

www.units.it – ateneo@pec.units.it

outgoing.students@amm.units.it



Erasmus+



UNIVERSITÀ
DEGLI STUDI
DI TRIESTE

Area dei Servizi Istituzionali
Unità di staff Internazionalizzazione
Servizio Mobilità Internazionale

8. Upload in PDF format the mandatory attachments:
 - a) Self-Certification (form A)
 - b) Project work and letter of acceptance (form B)Available at the link https://www2.units.it/internationalia/it/erasmusplus-out/?file=stu_out_training.html&cod=2020/2021-2021/2022
9. Check if your data are correct and click on “Stampa ricevuta iscrizione al bando”
10. Click on “Conferma” to officially confirm your application.

Conferma iscrizione e Stampa definitiva

Attenzione!
Per procedere premere il pulsante 'Conferma', per annullare l'operazione premere il pulsante 'Indietro'. Si ricorda che confermando l'operazione i dati dell'iscrizione non saranno più modificabili.

WARNING: the application is valid only if step 10 is completed before the deadline!

The application procedure is now complete, it cannot be modified. The documentation must not be delivered or sent in hard copy.

ONLY FOR CANDIDATES WHO GRADUATE IN THE **JULY 2020/2021 SESSION**

Warning: remember to definitively CONFIRM your Esse3 application at the latest **the day before you graduate**.

Since the attachments a) and b) are mandatory to finalize your application (see point 8), we give you the option to attach the form B filled in and signed only by you (without the Delegate's signature and without signature/stamp of the host institution).

You can complete your application later, sending by email the form B **with all signatures and stamps** to outgoing.students@amm.units.it also after the graduation, but not after the 31st May 2022.

Please note: the Delegates' list is available at the following link
<https://www2.units.it/internationalia/it/delegati/?file=delegati.html>

Università degli Studi di Trieste

Piazzale Europa, 1

I - 34127 Trieste

www.units.it – ateneo@pec.units.it

outgoing.students@amm.units.it